

HARYANA URBAN DEVELOPMENT AUTHORITY PANCHKULA

(INSPECTION REPORT OF SECTOR: 14)

1.	Name & Designation of the Inspecting Officer	Sanjay Rai, H.C.S. Estate Officer, HUDA, Rohtak.		
2.	Date of Inspection	6 -4-08 & 7-4-2008		
3.	Sector/Urban Estate	14, Rohtak		
4.	Sector floated in year	Allotted by auction 1988, 1989, 1990, 1993, 1994 & 1996		
5.	Possession offered in year(s)	1992, 1993, 1994 & 1996		
6.	Plot details:			
a)	Category of Plot	Total Plots carved out.	Allotted	Unallotted
	i) Residential	664	664	-
	ii) Commercial	94	94	-
	iii) Industrial	-	-	-
	iv) Institutional	-	-	-
	v) School	One Primary	Allotted Edu. Deptt.	-
	vi) Religious	One	Allotted	-
	vii) Social & Charitable	-	-	-
	viii) Others	Police Post (One) Dispensary/Health Center (One)	Allotted Allotted	-
b)	Whether above details tally with the details given on the official website in respect of this Sector? In case of discrepancy, details thereof		No The official web site shows one dispensary sites as unallotted whereas the dispensary is handed over to Health Deptt.	
7.	Drawing No.(s)/Date (s) vide which demarcation plans have been approved.		Drawing No. RTR/R/1194/91 dt. 28.1.1991	
8.	No. of plots/sites in respect of which litigation is going on. Full details may be given by means of Annexures.		7 Nos. (Annexure –A attached)	
9.	Whether registered RWA exists. If yes, names of President and General Secretary.		Registered RWA exists with Registration No. 1133 Sh. O.P. Nandal, President, Sh. A.S. Kalra, General Secretary & Sh. Kalam Singh Nehra, Executive Member.	
10.	Whether advance notice given and RWA representative present at the time of inspection.		Yes	

11.	Condition of major infrastructure:	Good
(i) <u>ROADS:</u>		
(a)	Last special repair done and when due next time.	Special repair of 35 No. roads done in year 2006 and Next due date in year 2008.
(b)	General condition i.e. whether potholes exist or not.	No major potholes exist at site.
(ii) <u>WATER SUPPLY</u>		
(a)	Number of Tubewells/ Pumping Stations.	There is 1 no. boosting station in sector-14, Rohtak and water is supplied through canal based water works. There are 2 Nos. of pump for clean water.
(b)	Average hours for which water supplied during last calendar month.	92 hours in month March
(c)	Number of complaints received & redressed.	8 No. complaints received and redressed.
(d)	Address of the Complaint Centre and Phone No.	Complaint Centre HUDA water works Sec.-1, Rohtak. Telephone is not installed.
(iii) <u>SEWERAGE:</u>		
i)	Whether there are any blockages or any temporary pumping is being done or it is in perfect condition?	i) There is no blockage and no temporary pumping is being done.
ii)	When was preventive cleaning of sewer done?	ii) No need of preventive cleaning was ever felt.
(iv) <u>STORM WATER:</u>		
	Whether Storm Water Services have been laid on all roads in the Sector? If not, then details thereof.	Approximate 91% of roads storm water services has been laid as per approved estimate.
(v) <u>PARKS:</u>		
(a)	Total number of Parks & area of each park.	6 Nos. (Annexure B attached)
(b)	Handed over to RWAs for maintenance & their general condition.	None
(c)	Maintained by HUDA and their general condition.	Maintained by HUDA & their general condition is good.
(vi) <u>STREET LIGHTS:</u>		
(14)	Total number of Points	Sodium Lights – 82 Nos. Tubes -140 Nos.
(b)	Number of switching on/off points.	2 Nos. of switching on/off points.
(c)	Method of switching on/off. Whether through contractor or employees of HUDA?	By contractor.
(d)	Total amount of last electricity bill due and paid.	Rs. 17,782/- for the month February 2008 and paid on dated: 24-3-2008.

(vii) <u>SINEAGES:</u>		
Whether adequate Sine ages indicting important landmarks in the Sector including plot numbers are in proper condition?		Yes
11.	Cleanliness:	Good
	(a) Number of Sweepers to be deployed by Contractors.	5 Nos. Sweeper
	(b) Number of Sweepers actually deployed.	5 Nos.
	© Method of checking their attendance.	The Junior Engineer of the office regularly checks their attendance which is marked in the register. RWA is also associated with this.
	(d) Method of collection of garbage and its disposal.	The garbage collected in dustbin and disposed by rehri.
12.	Whether any encroachment – permanent or temporary exists? If yes, details thereof.	Nil
13.	Action taken for removal of encroachments.	N.A.
14.	Details of unplanned areas in the Sector in following format:	Nil
	Location	Area
	-	-
		Purpose for which it can be used.
		-
15.	Beautification of Entries into Sector.	
	(a) Number of major entries into the Sector.	1
	(b) How many of them are beautified?	1
16.	Community Buildings constructed by HUDA.	1 No. of Community Center.
17.	Are these Community Buildings maintained by HUDA or transferred to different Departments/NGOs?	Yes maintained by HUDA.
18.	General Condition of maintenance of each building maintained by HUDA is to be given.	General Condition is good.
19.	Whether Assessment Form filled up by RWA is enclosed or Not?	Enclosed.
20.	Total time taken for inspection of the Sector.	Two days.
21.	Names of the officials who accompanied the EO during Inspection.	
	(a) JE (Civil)	Sh. Arun Dangi & Sh. R.S. Hooda
	(b) JE (Electrical)	Sh. Kalam Singh
	(c) JE (Horti.)	Sh. Mahender Kumar

	(d) JE (Estate Office)	Sh. Subhash Chander
22.	<u>Overall Assessment:</u> Whether physical condition and maintenance of Sector helps in improving image of HUDA?	Yes it does.

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Signature of the Inspecting Officer

ASSESSMENT FORM TO BE FILLED UP BY RESIDENT WELFARE ASSOCIATION.

DATE OF INSPECTION :

1.	Name of RWA.	RWA, HUDA, Sec-14, Rohtak
2.	Registration number, Act under which registered & date of registration.	Regd. No. 1133 Regd. Under Societies Registration Act XXI of 1860 Date of Registration : 16.11.1994
3.	Name & Address, Mobile No., e-mail address of the President and General Secretary.	Sh. O.P. Nandal President H.No. 406 Sec.-14, Rohtak, Ph. No. 9812217238 Sh. A.S. Kalra, General Secretary H. No. 532 Sec.-14, Rohtak Ph.No. 9896020567 Sh. Kalam Singh Nehra, Executive Member Ph.No. 9996033496
4.	Assessment out of 10 marks in respect of:	
(a)	JE (Civil) for water supply, sewerage & storm water.	9
(b)	JE (Electrical) for Street light.	8
(c)	JE (Horti.) for Parks	10
(d)	JE (Estate Office) for cleanliness, maintenance of open spaces, sineages, prevention & removal of encroachments.	9

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Signature of President/Gen.Secy./
Authorised Representative of RWA.

TO BE FILED UP BY THE INSPECTING OFFICER:

Whether the Inspecting Officer agrees with the above Assessment done by RWA? If not, then what is his	Yes
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Assessment and reasons therefore.	
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Name & Signature of the
Inspecting Officer

Circular No.01/2008

All Administrators/Estate Officers,

Memo No. Enf.Off./HUDA/6593-6615

Dated:15.02.2008

Sub:- **INSPECTION OF SECTORS.**

As has been decided in the last Review Meeting held on 24.1.2008 at Kurukshetra, Inspection of atleast one Sector has to be done by each full time Estate Officer in a fortnight and in a month by those Estate Officers who are holding additional charge. A proforma in which this report has to be sent is enclosed. The inspection is to be done after giving due notice to the concerned RWA and if no RWA exists, effort should be made by Estate Officer to get one RWA constituted by motivating the residents so that we can go in the direction of self governance by the RWAs. Though we have made a very small and humble beginning by deciding to hand over the maintenance of parks in Sectors to RWAs but gradually more & more services and a greater role can be assigned to them.

2. Though the proforma seems to be lengthy but some of the information can be filled up by the Estate Officer in the office itself as the record is readily available in the office. It is important not only to conduct the inspection but also to take up follow up action. If any discrepancy is noted in the maintenance of the Sector, for example, if the potholes are found on the roads in the Sector, the matter may be brought to the notice of the concerned SDO/XEN. Emphasis should be not on generation of papers but on improving the physical condition and maintenance of the Sector, which should help in improving the HUDA's image in the eyes of public. I am sure that if Sectors are inspected in right spirit, you will witness sea change in the perception about HUDA in the minds of public.

Hoping for your earnest cooperation,

Encl: as above

(T.C. Gupta, IAS)
Chief Administrator

Copy to CTCP for information.